



CORDELIA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
September 10, 2024 at 6:00 p.m. - Station 31
Cordelia Fire Protection District
2155 Cordelia Road
Fairfield, CA 94534

1. **OPENING CEREMONIES: 6:05 pm PDT**
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call: Chair Frische, Vice Chair McAlister, Directors Dittmer and Langstaff present. Director Giugni absent.

2. **ADOPTION OF THE AGENDA:** Approved unanimously by all in attendance on motion by Director McAlister and second by Director Langstaff.

3. **APPROVAL OF MINUTES:**
 - a. Review and approval of Special Meeting Minutes of August 26, 2024: Approved unanimously by all in attendance on motion by Director McAlister and second by Director Langstaff.

4. **PUBLIC FORUM:**

Public comment on any item not otherwise appearing on the agenda is invited during the Public Forum. If the matter brought before the Board requires a collective decision by a majority of the members of the Board, the matter may be received and then forwarded to staff, or a Director for recommendation and report at a subsequent meeting. This procedure is necessary to comply with the Ralph M. Brown Act (Open Meeting Law). Items brought under this category may be limited to five (5) minutes per subject and speaker. Please state your name and address for the record.

5. **CONSENT AGENDA:**
 - a. Review and ratification of District accounts payable transmittals for August 2024: Approved unanimously by all in attendance on motion by Director McAlister and second by Director Dittmer.
 - b. Discussion and approval of Fiscal Year 2023/2024 Final True-up Invoice for Services with Fairfield Fire Dept: Approved unanimously by all in attendance on motion by Director McAlister and second by Director Dittmer.
 - c. Review, discuss, and approve Ken Campo August 2024 financial consulting invoice: Approved unanimously by all in attendance on motion by Director McAlister and second by Director Dittmer.

6. **BOARD COMMITTEE REPORTS:**
 - a. Special Tax – Chairman Frische & Director Giugni: None
 - b. Budget – Chairman Frische and Director Dittmer: Budget turned in and accepted.
 - c. Policies & Admin. – Director Langstaff & Vice Chairman McAlister: None
 - d. Operations & Equipment – Director Dittmer & Vice Chairman McAlister: None
 - e. Facilities – Vice Chairman McAlister & Director Langstaff: None

- f. Cal Fire Shaded Fuel Break Program Update— Director Dittmer & Director Giugni: Updated provided by Rochelle Sherlock via email before the meeting.
- g. Asset Disposition & Transition — Director Langstaff & Chairman Frische: To be discussed in New Business.

7. OLD BUSINESS:

- a. Chief Robb Herrick update on JEPAs for ambulance services: Waiting for City Managers to approve and closure of concerns by Vallejo.
- b. Green Valley Fire Safe Council update: Meeting and tour with Waterboard 9/17 and tour of shaded fuel break 10/6.

8. NEW BUSINESS:

- a. First reading of Resolution 2024-06 for Cordelia Fire Protection District to adopt the Fairfield Fire Department First Responder Fee(s): Deferred to 10/8 meeting.
- b. First reading of Resolution 2024-07 for Cordelia Fire Protection District to adopt the Fairfield Fire Department FY 24/25 Fee Schedule: Deferred to 10/8 meeting.
- c. Discuss close of sale to private party of the trailer at former Station 29: Trailer sold to private party for asking amount of \$9950. Check received and deposited. Chief Carpenter, Director Giugni and Tim Senior will disconnect utilities just before trailer is picked up, and then trim trees and spot for backing up when picked up. Buyer is making all arrangements to prep and move the trailer.
- d. Discuss close of sale to Napa County for the 2021 Ford Command vehicle and 7000 Series radios: Waiting for PO / check from Napa to release.
- e. Discussion and strategy around the LifePak defibrillators: We own (1) LP 15 and the other came from FEMA funding. It was decided we can sell the one we own without conflict. Disposition of the other one TBD.
- f. Discussion and possible action for disposition of the Type 3 Freightliner Engine: San Ramon Valley FD was not happy that we were selling the Type 3 they gave us. After discussion it was decided to sell it only for what we have in it, or about \$25K. This way we are not making a profit on the sale and/or tarnishing San Ramon's gesture, while not losing from donating the Type 3 to a local FD. Director Aaron to socialize with San Ramon before offering it to other local FDs at \$25K.

9. CHAIRMAN'S COMMENTS: General thanks for efforts.

10. BOARD MEMBER COMMENTS: None

11. ANNOUNCEMENTS: None

12. NEXT BOARD MEETING:

- a. October 8, 2024, 6:00 pm

13. ADJOURNMENT: Director McAlister moved to adjourn the meeting, seconded by Director Langstaff and unanimously approved by all in attendance. Meeting adjourned at 6:45 pm.